

VCHS Athletic Boosters

Meeting Minutes

1/25/11

Attendees: *Cecilia Romanski, Rick Volpatti, Kelly Volpatti, Janna Chestnut, Renee Rogers, Lori Cantrell, David Cantrell, Lisa Ludden, John Roush and Tanya Owens*

David Cantrell opened the meeting in prayer.

John Roush ~ Boosters President

We have a few donations previously owned by PTF: 2 choice seats at graduation, preferred elementary and high school parking spots, lockers for grades seven and up, etc. Working on agreement to share the income from these school items. There will be a drawing for one year's tuition. Will be 250 tickets at \$100/ticket. Asked Crab Feed Committees Head for updates and needs.

Donations ~ Renee Rogers & Janna Chestnut

Requesting use of a laptop computer to start setting up input for donations. John said they can use his laptop. Renee will set up a file in the office for donations by the end of the week. Donation letter available with Tax ID #, etc. for each donation (includes place to list retail value). Renee will email everyone donation letter and will let us know when folder is set up in the office. Renee is willing to make the call to ask for a donation if you have an idea or connection.

Janna was able to secure a donation of two nights in Pacific Grove on the water in a historical home. Will look at items from past auctions and see if donors will be willing to donate again.

Set-up & Decorations ~ Lisa Ludden

Set-up can now begin on Friday night. John was able to arrange the relocation of Open Gym night to allow us to get in there the night before the auction. Lisa needs to get an idea on the budget for new decorations. Getting a set-up/decoration team together.

Marketing & Advertising ~ Cecilia Romanski

Flyers are up in the junior high. There are 350 students at the elementary level. Will need about 400 flyers for elementary and about 100 for preschool. First flyers are going out this Friday. Flyers will have an order form at the bottom. Postcards (1000) for table sponsorships, etc. On the flip side of the postcard will be an order form. Posters (16) going up on classroom doors, etc. John said auction will also be advertised in newsletters, email blast, upcoming basketball games and the elementary marquee. John will handle the marquee and Cecilia will get him the copy. Need to work on description for each donated item.

Student Servers ~ Rick Volpatti

With regards to getting student to sign up, Lisa suggested getting it in the morning announcements. Can set up a clipboard in the office. Will need 40-50 high schoolers to help. Will be about 40 tables at the event and VIP tables. Student helpers will earn 5 hours volunteer credit for event from 5:00-10:00 pm, including clean-up. On Wednesday, February 16th, will send out an announcement for helpers. Will hold a meeting on Friday, March 4th at lunch for all who signed up.

Kitchen Chair ~ Chair: Kelly Volpatti

Gathering volunteers for food prep. Eight people total with two shifts of four people. Antipasti and Chex Mix on tables to munch on. VIP tables will get mini bundt cakes for dessert. Most things will come at the last minute. John has someone who will donate olive oil. Suggestion made to have a couple of appetizer tables with bread and olive oil, etc.

Check-In ~

Patrice Van Dussen and Lori Umidon are both committed to handling Check-In.

Check-Out ~ David Cantrell

Update on the auction software: no longer required to pay \$500 annual fee. Will be \$300/year usage fee plus percentage of proceeds. We have our own account set up; just need to download the software. John wants to review the software contract again. Angela Hickey is available to help with Check-Out again. Will be walking through the check-out process with the check-out committee. Currently have six workers.

Open Items for Crab Feed:

- Committee Heads- please send list of team members to John
- Desserts for auction- Scott Babinat will send out email to coaches requesting 2 donations and a homemade dessert
- Time line for event needed
- Auctioneer still needed

John Roush closed the meeting in prayer.

Upcoming Events:

Next Crab Feed Meeting: Tuesday, February 1st 2:00 pm in Athletics Office

Crab Feed: Saturday, March 5th, 5:30 pm in VCHS Gym

Golf Tournament: May 2011. Wente Vineyards Golf Course.

Respectfully submitted by Tanya Owens.

Athletics Boosters Executive Board Members for 2010-2011

President: *John Roush*

Vice Presidents: *Rick Volpatti and Lisa Ludden*

Event Coordinator/Communication Director: *Cecilia Romanski*

Treasurer: *David Cantrell*

Secretary: *Tanya Owens*